



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 01-29-2019**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 23, 2019

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 28, 2019

Monday January 28, 2019	No Scheduled County Meetings		
Tuesday January 29, 2019	Highway Committee	8:30 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
Wednesday January 30, 2019	*Executive Committee (Rescheduled to Friday)	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Thursday January 31, 2019	No Scheduled County Meetings		
Friday February 1, 2019	*Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Saturday February 2, 2019	No Scheduled County Meetings		
Sunday February 3, 2019	No Scheduled County Meetings		



Agenda

Jefferson County Highway Committee Meeting

Tuesday, January 29, 2019

8:30 A.M.

**Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549**

**Committee Members: John Kannard- Vice Chair, Dick Schultz – Secretary,
Michael Wineke, Lloyd Zastrow, Walt Christensen**

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Election of a new Highway Committee Chair
Election of Vice Chair, If Needed
Election of Secretary, If Needed
5. Review of the Agenda
6. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approve minutes from December 17, 2018 Highway Committee meeting
8. Communications
9. Old Business a. None
10. New Business a. Discuss monthly financial account summary (YTD)
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (February 26, 2019 – 8:30 a.m.)
14. Tour new shop and grounds
15. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON TUESDAY, JANUARY 29, 2019

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of December 31, 2018, January 11, and January 17, 2019 Meeting Minutes
7. Communications
8. December 2018 Monthly Financial Report for Land Information Office – Andy Erdman
9. December 2018 Monthly Financial Report for Register of Deeds – Staci Hoffman
10. January 2019 Monthly Financial Report for Zoning – Matt Zangl
11. Decision and Possible Action on Public Participation Plan for Jefferson County Comprehensive Plan Update
12. Discussion on Solar Energy Facilities
13. Discussion and Possible Action on Revision for CU1958-18, Ed Spiegelhoff, Town of Lake Mills, on PIN 018-0713-0231-002
14. Discussion and Possible Action on Petitions Presented in Public Hearing on January 17, 2019:

R4126A-19- Marvin Graaf Jr: Create a new 2-acre building site north of **N1023 County Road K** in the Town of Koshkonong from part of PIN 016-0514-2231-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4127A-19 – Dean & Sandra Yandry: Create a new 2-acre building site south of **N1923 County Road N** in the Town of Koshkonong from part of PIN 016-0514-1241-000 (35.09 Ac) and 016-0514-1214-003 (29.063 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4128A-19 – Karl H Zinser Estate: Create a 3.66-acre lot around the home and buildings at **N9469 West Road** in the Town of Watertown from part of PIN 032-0814-0342-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU1970-19 – Craig Lang: Request to modify the existing CUP to include expansion of the extensive on-site storage structure, allowing a showroom and indoor storage addition at **W8528 and W8536 US Highway 12**, Town of Oakland.

The site is on PIN 022-0613-2111-005 (0.879 Ac) in a Community zone. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

15. Possible Future Agenda Items

16. Upcoming Meeting Dates

February 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

February 21, 7:00 p.m. – Public Hearing in Courthouse Room 205

February 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

March 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

March 21, 7:00 p.m. – Public Hearing in Courthouse Room 205-WCCA Conference Conflicts

March 25, 8:30 a.m. – Decision Meeting in Courthouse Room 203

17. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Nutrition Project Council Agenda
Jefferson County
Workforce Development Center
874 Collins Road, Room 103
Jefferson, WI

Date: January 29th, 2019

Time: 2:00 p.m.

Committee Members: Carol Ellingson, Janet Gerbig, Barb Natrop, Carol O'Neil, Audrey Postel, Carol Battenberg, Barbara Schmitt and Nancy Boos.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Minutes
6. Communication
7. Public Comment (Members who wish to address the committee on specific agenda items must register their request at this time)
8. Cooking for 1 or 2 sessions
9. Governance; council roles
10. Review of Policies
11. Review 2019 State Meal Pattern and Nutrition Standards
12. Review Snow Emergency Plan
13. Roundtable Discussion
14. Adjourn

Future Meeting dates: April 30th, 2019

July 30th, 2019

October 29th, 2019

Following the meeting: 3 pm HIPPA and Civil Rights

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AGENDA
***REVISED**
Executive Committee

Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

***Friday, February 1, 2019, Room 112, 8:30 a.m.**

Committee Members

Amy Rinard, Chair; Jim Braughler, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of December 19, 2018 committee meeting minutes
7. Approval of December 11, 2018 county board minutes
8. Approval of January 8, 2019 county board minutes
9. Communications
 - a. Resignation – Gregg Patrick – Supervisory District 26
10. Discussion and possible action on Resolution – In Support of Increased County Child Support Funding
11. Discussion and possible action on recommending appointment of an interim County Clerk
12. Discussion and possible action on appointing Jeff Johns to district 11 to complete the unexpired term of Don Reese
13. Discussion and possible action on creating a committee to review the size of the Jefferson County Board of Supervisors
14. Discussion and possible action on reducing the number of Jefferson County supervisory districts from 30 to 15 for purposes of electing the County Board
15. Discussion and possible action on reducing the number of Jefferson County supervisory districts from 30 to 25 for purposes of electing the County Board
16. Discussion and possible action on continuing the current number of Jefferson County supervisory districts at 30 for purposes of electing the County Board
17. Discussion and possible action on creating a committee to review the number, size and responsibilities of County Board Committees, Boards, Commissions and Other Bodies
18. Financial reports (December)
 - Clerk of Courts
 - Corporation Counsel
 - County Administrator
 - County Board
 - County Clerk
19. County Administrator's monthly report
20. Discussion and possible action on tentative future meeting schedule and agenda items.
21. Adjourn

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